

Helping you deliver an awesome company conference / AGM Presentation



This is for :

- Business leaders, directors and senior managers who have key presentations to deliver at the annual company conference or AGM
- And who are keen to ensure they deliver a presentation that inspires and motivates their colleagues, board members and shareholders.
- And who want to take a step up in terms of their presentation skills, confidence and competency.

The company conference or AGM is a great opportunity...

.....to inspire colleagues with ideas and initiatives, to motivate them to do their best and succeed in their roles, to galvanise senior colleagues, to assure and excite shareholders.

Which makes your presentation and the way you deliver it really important....

.....particularly as speaking at such an event is not something everyone looks forward to, as even the most experienced business people often fear presenting.

Wouldn't you like to deliver a really awesome presentation?

Imagine how you will feel when you deliver at the conference or AGM a really awesome presentation, one that gets you a rousing ovation, that spurs action from your audience and is talked about long after the event.

With my help you can.

Here's how:

I will work with you as an individual or with you and your colleagues as a group to help you deliver that awesome presentation.

The coaching will be a combination of on site and via video link.

I will help you:

Determine the purpose of your presentation and what you want to achieve

Understand what your audience want from presentation

Ensure you make best use of the equipment available to you

Construct a presentation that flows, that has a big start and a rousing finish

Avoid causing your audience to suffer 'Death by Powerpoint'

Deliver in a way that creates engagement from your audience from the moment you step forward to the finish of your presentation.

Timescale:

You don't want to leave this to the last minute.

Ideally we want to hold our first session at least two, and ideally four weeks before your conference or AGM.

How will it work?:

Initial Call : This would be to confirm the outcome you want to achieve, who your audience will be and the equipment available to you.

First Draft Review : Based on the above you would send me your presentation and I would provide via email or call or both feedback on the flow, structure and content.

Delivery Practice: Once you are close to the final draft I would be on site to help you practice and refine the delivery and as often happens at this stage make final tweaks to the content and structure.

Feedback: Once you have delivered your presentation we will arrange a call to discuss how it went.

Your Investment:

The fee includes preparation time, materials and travel expenses*

It assumes the coaching takes place at a venue provided by the hiring company and that they provide refreshments / simple lunch for all participants.

(*within a 100 radius of TR1 2DH - mileage beyond that charged at 45p+ vat per mile)

The fee for the programme is:

One person - £670 + vat

Additional people and presentations - £370 +vat per person/presentation

So why hire Trevor Lee ?



I will bring to you, your business and your colleagues over 30 years of presentation experience and expertise as well as an entrepreneurial mindset, business insight and excellent communication skills.

I will help you and your colleagues deliver a presentation that engages, educates and to a degree entertains your audience. One that spurs them into action and elevates your status as a confident and inspiring presenter and speaker.

You will enjoy working with me.

Interested? : To fix up a no obligation call to find out how I can help you with your conference or AGM presentation please call me, Trevor Lee, on 07785 390717 or email me via trevor@trevorleemedia.co.uk

Check out my Podcast : I broadcast each week 'The Sales and Presentation Podcast'. Download it for free on your podcast app or via this link to iTunes:

<https://www.trevorleemedia.co.uk/itunes>

